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சர்வோதயம்  
Sarvodaya

## Vacancy Post of Executive Director Lanka Jathika Sarvodaya Shramadana Sangamaya (Inc.)

Lanka Jathika Sarvodaya Shramadana Sangamaya (Inc.), seeks a vibrant individual to join as its Executive Director to lead its overall operations. Established in 1958 and headquartered in Moratuwa the organisation's presence reaches out to all Administrative Districts in the island, making Sarvodaya a leading national grassroots development organisation focusing on holistic development of entire communities. For over six decades, Sarvodaya has served Sri Lankan communities transcending caste, creed, ethnicity, language, social status etc, from the rural corners to the most urban populations via diverse projects and development initiatives. Sarvodaya envisions *'to build a just, sustainable, compassionate social order that fulfils the basic human needs of communities through individual and collective awakening'*.

### Highlights of Essential Duties and Responsibilities:

- The Executive Director reports to the Official Committee and the Executive Council through the Hony. President of the Sarvodaya Shramadana Movement.
- Undertakes the full responsibility in the execution and implementation of policies of the LJSSS approved by the Executive Council.
- Planning, supervising, and leading the implementation of programmes and social interventions undertaken by the Sarvodaya Movement with the support of the executive staff and managers at the headquarters and district level.
- Providing strategic leadership to the organisation from the very grassroots to the national level in alignment with the Organisational Strategy and its Vision.
- Active engagement in developing proposals, and fundraising at both local and international level along with cordial local and international donor partnership management and engagement.
- Excellent multidisciplinary project management skills to work hand in hand with the Project Management Unit to direct and manage the project portfolio.

### Highlights of Core Competencies:

- Person with a vision who firmly believes in the Sarvodaya Movement's Vision, and Philosophy exemplified by experience.
- A proven track record of achievements engaging with Governing Boards acquiring high level leadership experience.
- The ability to embrace and work in a highly diverse organisational setting.

- Educational qualifications –minimum Masters (MSc, MA) (preferably in Social Sciences or Humanities) with at least 10 years senior management experience in the development sector
- Excellent written and oral communication skills (Sinhala and English is a must with Tamil as an added qualification)

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Candidates should be below the age limit of **fifty years**.

An attractive remuneration package, negotiable depending on qualifications and experience. This will be a permanent appointment with 6 months to 1-year probationary period.

**To Apply:**

Candidates applying for the post should submit a cover letter and a detailed curriculum vitae with names and contact details of three non-related referees.

**The Cover Letter:** should explain the motivation for applying for this post. It should describe how the candidate's experience will be relevant to the post and how she/he would add value to the work of the Sarvodaya Movement. The candidate should also elaborate on her/his previous track record, ability, and experience in managing development projects and raising funds at local and international level. The cover letter should not exceed five hundred words in length.

Applications can be submitted via registered post/courier/email (*address below*) with the header: '**VACANCY-EXECUTIVE DIRECTOR**' on or before 1500hrs, Tuesday 12 July 2022.

Only shortlisted candidates will be invited for an interview.

**Before you apply, please view the detailed Terms of Reference accessible on:**  
<https://www.sarvodaya.org/vacancies>

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